



Job Description: Fundraising Program Manager for Women's Poker Association (WPA) North America Board of Directors.

The Women's Poker Association (WPA) is a non-profit, all-volunteer organization with a mission to celebrate and elevate women in poker. We are looking for a dedicated and passionate individual to join our board as a Fundraising Program Manager.

The position requires a weekly time commitment of approximately 5-10 hours. The successful applicant will be expected to manage the existing fundraising programs and develop new fundraising strategies that can further support the financial requirements needed to sustain our core 4 WPA programs. (Advocate Program, Raise It Up Program, POY Program and Final Table Celebrations Program)

Responsibilities:

- Develop and implement fundraising strategies to support the WPA's mission and programs
- Create and manage fundraising events and campaigns, both online and in-person
- Build and maintain relationships with members, donors and sponsors
- Work closely with the board to ensure successful execution of fundraising initiatives
- Provide regular updates on fundraising progress and goals

Requirements:

- Passion for the WPA's mission and dedication to promoting women in poker
- Experience in fundraising and event planning
- Excellent communication and interpersonal skills
- Ability to work independently and as part of a team
- Proficiency in Microsoft Office and Google Suite

This is a 100% non-paid volunteer position with flexible hours. If you are interested in applying for this position, send your letter of interest and resume to [admin@wpa.poker](mailto:admin@wpa.poker) by 12/15/2023.

We look forward to hearing from you and thank you for your interest in the Women's Poker Association.